



## CVWGC Board Meeting Minutes

### Meeting of 9/21/2023

#### President (Judy Brooke)

- The Board Meeting was called to order at 9:04 a.m.
- Roll call - Board Members present: Judy Brooke, Vickie Oland, Debbie Steele, Kathy Belvel, Lorna Johnston, Donna Sugden, Jan Singyke, Gail Ellingwood, Shana Lakso, and Vickie Rutledge.
- Quorum met.

#### Officer Reports

##### • Vice President (Vickie Oland)

- Nothing to report.

##### • Secretary (Lorna Johnston)

- Lorna presented the August meeting minutes for approval. No revisions were recommended.
  - Debbie Steele moved to accept the August minutes as is.
  - Motion seconded by Kathy Belvel.
  - All were in favor. August Meeting Minutes were accepted without changes,

##### • Treasurer (Debbie Steele)

- The September budget was presented for review and approval.
  - Checking account: \$4,102.37
  - Savings account: \$1,195.19
  - Outstanding payments: \$155 will be deposited for Year End Luncheon.
    - Donna Sugden moved to accept the September 2023 budget.
    - Seconded by Lorna Johnston.
    - All were in favor. The September budget was accepted without changes.
- Judy Brooke proposed adding \$65.00 to the \$135.00 we brought in at the 50/50 raffle in September to donate to the Suicide Prevention Network. This would bring the total amount donated to \$200.00. Debbie Steele may apply any money donated from the Wine and Appetizer evening which may offset the \$65 donation.
  - Debbie Steele moved to accept the motion.
  - Seconded by Judy Brooke.
  - All were in favor of donating \$200 to the Suicide Prevention Network.
- Judy Brooke proposed giving Dan D'Angelo a \$25.00 restaurant gift certificate as a gift of appreciation for helping the Women's Club. The board decided to increase the amount to \$50.00. Judy had a thank you card that the board members signed.
  - Donna Sugden moved to give a \$50 gift certificate to Dan.
  - Vickie Rutledge seconded the motion.

- All were in favor to give Dan a \$50 gift certificate to thank him for helping the Women's Club.

**ACTION ITEM:** Judy will find out what restaurant(s) he likes to purchase the gift certificate.

## Committee Chairs

- **Handicap Chair (Gail Ellingwood)**

- Shana is training and getting ready to take the test for Handicap Certification. Once that is done, Shana will become the Handicap Chair and Gail will become the Co-chair. Gail will enter weekly scores and Shana will handle any other Handicap issues.
- Pace of Play has become an issue with a few players. We need to remind everyone about our Net Double Bogey Policy which helps to improve Pace of Play. Slow play impacts not just the players involved but people who may be behind them as well as the Handicap Chair who has to wait for their scorecard.

**ACTION ITEM:** Judy will remind our players about Net Double Bogey Policy.

- There was discussion regarding the way scorecards are filled out and how difficult it is for the Handicap Chair to figure them out when inputting scores. It was decided that we will create a sample scorecard for players to review and follow.

**ACTION ITEM:** Vickie Rutledge and Donna Sugden will create sample scorecards.

- **Tournament Chair (Donna Sugden)**

- Donna made the decision to stay on as Tournament Chair with Vickie Rutledge as Co-Chair.
- We will revise the wording in the description of the 2 and 4 person scrambles.

**2 or 4 Person Scramble**

*Format:* Stroke Play *Players:* Teams *Postable:* No *Handicap:* Team Average *Pace:* Fast  
*Description:*

Scramble tournaments involve teams of 2, 3, or 4 golfers. In a Scramble tournament each team member tees off on every hole. After the initial tee shots, the team selects the best team shot and then each team member plays their next shot from that spot (a set number of tee shots, 2, 3 or 4 must be used by each team member during the round). This continues throughout the rest of the shots on the hole including putting. A player is allowed to place the ball within one club length of the spot of the best shot (one club head length on the green), but not nearer to the hole. Low gross and net team scores determine flighted winners.

**Suggested Changes:**

- We will add "All players will play both 2 or 4 person Scrambles from the red tees."  
**ACTION ITEM:** Kathy Belvel will make this change to the game description.
- No changes to Scramble pairings are allowed unless there is a no-show for either the 2-person or 4-person team. Any changes can only be done by the Tournament Chair or Co-Chair.  
**ACTION ITEM:** Jan Singyke to incorporate this in the House Rules under **Tournament Rules**.

- **HSTP Chair (Vickie Rutledge)**

- To make sure HSTP players' scorecards are getting input as white tees we will provide yellow highlighters for players to use on their scorecards for highlighting changes in tees and chip-ins. If

players change their tees from red to white, highlight the change. Chip Ins will highlight the box of the hole. We will still need to write Chip In.

- **ACTION ITEM:** We will need to find a new HSTP Chair as Vickie will begin training as Tournament Co-Chair.
- **ACTION ITEM:** Judy will purchase highlighters for the Club to use.
- **Technology Chair (Kathy Belvel)**
  - The Online Application is functional. Returning members will review and check off information. New Members will have to complete the application. We will review it during the Off Season before using it next season.
- **Rules Chair (Patti Parker—absent)**
  - Nothing to report.
- **Bylaws/House Rules Chair (Jan Singyke)**
  - Jan presented a few changes to the Bylaws and/or House Rules for review and approval.
    - The Closest to the Pin (KP) holes will be changed to 1, 17, & 18.
    - Under President's Cup, the overall winner is based on gross score. The winners of three flights will be based on low net scores. The President's Cup plaque will acknowledge the overall winner and three flight winners.
    - Under Club Championship, the players will compete from the red tees. There will be one Club Champion determined by low gross and three flight winners based on low net scores for each flight.
    - Lastly, under Tournament Winnings, any unused winnings will be donated to the Junior Golf Program by CVGC.
      - Vickie Rutledge moved to accept the changes.
      - Seconded by Gail Ellingwood.
      - All were in favor of accepting the changes to the Bylaws/House Rules.
- **Membership & Publicity Chair (Suze Ericson—absent)**
  - Any open issues, discussion items, or concerns?

## Old Business

- **Job Descriptions:**
  - Update on job descriptions:
    - Membership & Publicity Chair (Suze Ericson)—Needs to be completed before the end of the season.
    - Home 'N Home Chair—This may be more documents uploaded rather than a “Job Description” as it is very comprehensive including a timeline for all activities associated with planning and coordinating the event (**Judy Brooke will complete this during the Off Season**).
  - Tournament Chair job description needs to be updated:
    - Judy will work with Donna **in the off-season** to update the Tournament Chair job description and will be sure to add the following to the job description:

- Tracking new members who do not have an established handicap so that they do not receive payouts until they have established a handicap after five stroke play games.
- Add a statement about receiving the print-out from the Pro Shop listing all the members who have paid into the side games for use to verify eligibility.

- **Wine & Appetizer Social:**

- Based on the responses we receive from the recent “Participation Interest” survey, this event will take place. Approximately 20 people will be attending, and we are moving it to Debbie Steele’s house as she graciously offered up her home to host.
- Because of the low attendance, we will refund everyone their money and have it as a completely social event, not a fund raiser as our expenses now are VERY inconsequential, if any. Most of the ladies are transferring their \$10.00 to the Year-End Luncheon.

**ACTION ITEM:** Debbie Steele will either refund the money or transfer it to the Year End Luncheon.

- **Scramble with the Men’s Golf Clubs:** It’s finally happened thanks to Vickie Rutledge’s help. The scramble with the men’s clubs will be Friday, September 29<sup>th</sup> at 9 a.m. The cost will be your regular green fee plus \$10.00 for the payout pot. Teams will be grouped with A-B-C-D players. There are about 30 players from both the men’s and women’s clubs participating.

- Since we are joining the men on one of their regular weekly play days, we are not going to hold them to our rules of play. Their rules will supersede our rules so if you have a question about a rule, ask them what their rule is and then play by it.
- The Men's Clubs do not do Chip Ins.
- **ACTION ITEM:** Vickie Rutledge will write up a description to explain Chip Ins.

- **Annual Executive Board Vote:**

- The survey for voting closed Friday, September 15<sup>th</sup>.
- A total of 44 number of Club members placed their vote (that’s 76% of the total Club membership).
- All four current officers will retain their positions next season.
- An email will be sent to the membership on Friday, September 22<sup>nd</sup> announcing the winners.

- **Swing 365 (indoor range)**

- We had 18 members in attendance, and everyone had a great experience.
- Rick Flores, owner, will be creating a women’s league in the off-season and Judy sent out a survey to find out who would be interested in participating in a winter league. So far, it looks like we could have a winter women’s league!

- **Nine and Dine**

- Based on the responses we receive from the recent “Participation Interest” survey, this event will be cancelled. We will try again next year to see if giving more advanced notice will help with the numbers.

## **New Business**

- **Year-End Luncheon**

- We will move the **Think Pink** themed play day to the same day as our Year-End Luncheon. The reason for the change is because we have neither a special lunch nor General Meeting on the 1<sup>st</sup> Tuesday in October.
- We have \$50.00 budgeted for the Year-End Luncheon decorations so Jan and Vickie can add that to their decoration's expenditures.
- We have \$600.00 budgeted for the luncheon and in the Participation Survey, 37 members have indicated they will be attending the luncheon on the survey, but we could have up to 40. We are subsidizing each member with \$15.00/person which brings us to a total expense of \$525.00. I believe the budget we gave the golf course was \$25.00/person.

- **Clothing Swap**

- Twelve ladies responded to the Clothing Swap survey; some with stuff to swap and some who want to attend and purchase. We will proceed with this during the off-season, maybe February or March 2024 at the clubhouse.

- **Announcements**

- The next Board Meeting will be Thursday, October 19th, at 10:00 a.m. at the Clubhouse.
- There will be one last Board Meeting this year, November 16<sup>th</sup>, at 10:00 a.m. at the Clubhouse.
- November 30<sup>th</sup> is the last day you can post a score when playing at a course in Northern Nevada.

## **Adjournment**

- Gail Ellingwood moved to adjourn the meeting.
- Seconded by Kathy Belvel.
- All were in favor. The meeting was adjourned at 10:30 a.m.