

**Amended
CVWGC Board Meeting
Meeting of 8/24/2023**



President (Judy Brooke)

- The Board Meeting was called to order at 9:01 a.m.
- Roll call - Board Members present: Judy Brooke, Vickie Oland, Debbie Steele, Kathy Belvel, Lorna Johnston, Donna Sugden, Patti Parker, Gail Ellingwood, Suze Ericson, Shana Lakso, and Vickie Rutledge.
- Quorum met.

Officer Reports

- **Vice President (Vickie Oland)**
 - Nothing to report.
- **Secretary (Lorna Johnston)**
 - Lorna Johnston presented the July Meeting Minutes for approval. No revisions recommended.
 - Donna Sugden moved to accept the July minutes as is.
 - Motion seconded by Patti Parker.
 - All were in favor. July Meeting Minutes were accepted without changes.
- **Treasurer (Debbie Steele)**
 - The June budget was presented for review and approval.
 - Checking account: \$3,904.37
 - Savings account: \$1,195.04
 - No Outstanding payments.
 - Donna Sugden moved to accept the July 2023 Budget.
 - Motion was seconded by Kathy Belvel.
 - All were in favor. The July Budget was accepted without changes.
 - Discussion: We are unable to use Zelle electronic payments through the bank because we are not a business. We are considered a social club.

ACTION ITEM: Kathy Belvel can set up "pay by bank check through ACH or write a personal check" for online applications next year. We will address this during the off season before our next season begins.

Committee Chairs

- **2023 Chair Positions Update**
 - Vickie Rutledge has accepted the HSTP Captain open position.
 - Shana Lakso has accepted the Handicap Vice Chair position.
 - All 2023 Board positions are filled.

- An email was sent out to all members requesting nominations for the 2024 Executive Officers by August 31st! A follow-up email was sent August 19th since only 10 responses were received.

Handicap Chair (Gail Ellingwood)

- The Handicap Chair and Co-Chair positions will be divided up. Shana Lakso will be the Handicap Chair and after her training, testing, and certification, she will handle all handicap issues. Gail Ellingwood will become the Handicap Co-Chair and handle weekly scoring. They will cross train positions so they will be able to cover for each other when they are absent.
- There will be only one board vote between the Chair/Co-Chair positions.

- **Rules Chair (Patti Parker)**

- We will change KPs to Holes 1, 17, and 18.

ACTION ITEM: We need to remind our golfers that if someone is closer to the hole than you, you do not need to measure. This takes time and we need to keep pace of play moving.

- **Bylaws/House Rules Chair (Jan Singyke- absent)**

Nothing to discuss.

- **Membership & Publicity Chair (Suze Ericson)**

- Suze will work on the Membership and Publicity Chair job description. No recommendations for replacement for 2024 yet.

- **Tournament Chair (Donna Sugden)**

- In the past we have acknowledged and paid out 1st place gross overall winner, and only three flights for President's Cup. This year we had five flights and paid out first, second, and third places in each flight which resulted in smaller payouts. Only overall gross and the first three flights will be acknowledged on the plaque. We decided that in the future we should only have three flights even if that means more people in each flight. We will continue to pay out at least first, second, and third winners in each flight.
- Club Championship will have an overall gross winner and only three flights. Members will play from the RED tees. If a tie occurs, the two players will have to go out and play an additional three holes to determine a winner. The decision to play the Club Championship from the red tees was voted on by the Board at the Board Meeting on 2/16/23.

Old Business

- **Job Descriptions:**

- Tournament Chair job description needs to be updated:
 - Judy will work with Donna after her vacation to update the Tournament Chair job description and will be sure to add the following to the job description:
 - Tracking new members who do not have an established handicap so that they do not receive payouts until they have established a handicap after five stroke play games.
 - Add a statement about receiving the print-out from the Pro Shop listing all the members who have paid into the side games for use to verify eligibility.

- **Scramble with the Men’s Golf Clubs:** Vickie Rutledge will talk with Fred Coons from the Men’s League to see if they are interested in playing a Scramble. This may be delayed until after our season ends, so possibly mid-October.

New Business

- **Annual Executive Board Nominations & Voting Process:**
 - Three individuals responded to the nomination process, and all three nominated the current Executive Board members for 2024.
 - A survey was sent out asking in what format members would like this year’s annual vote to take place. They were given three choices: ❶ Same as last year, hand vote during September General Membership Meeting; ❷ Using an online survey as in past years; and ❸ Using a paper ballot at the Sept. Meeting.
 - As of August 24th, 45 members have responded to the survey:
 - Hand Vote at General Membership Meeting: 17 members (38%)
 - **Use a Survey for the Voting Process: 25 members (56%)**
 - Paper Ballot: 3 members (6%)
 - Judy has the online survey created and is ready to send it out; however, she will send out one more email asking for nominations and reminding members to complete the survey on how they want to vote. Most likely, the voting survey will be sent out within the next two weeks.
 - Members will have two weeks to complete the voting process.
 - On October 1st, an email with the results will be sent to all Club members.
- We reviewed the “**New Member Quick Reference Guide**” that will be included in every new member’s kit. It was suggested that the Membership and Publicity Chair could send it out to new members when they join as well. Kathy Belvel reminded us that there are explanations for various questions on the FAQs on our website.
- Judy requested approval to purchase a golf game from Amazon for \$24.99 to use next year in a Scramble or two. There could be a different card on every other hole that the team takes advantage of. For example, there’s a card that allows you to cut any putt in half. Every team would have the same opportunity to play the card on the same hole.
 - A vote was taken, and the Board unanimously approved the expense.
- Monica Siewertsen and Joan Sciarani are willing to take on the responsibility of putting out the KP Markers and Drop Rock each week.
- **Wine & Appetizer Social:**
 - The volunteers had their first meeting and will be meeting again on Friday, September 1st.
 - The Clubhouse at Aspen Park (where Judy lives) has been reserved at no cost. It has a partial kitchen, and all tables and chairs are included at no cost.
 - The event will be promoted by flyer, Golf Gossip, and email communications.
 - Cost will be \$7.50/person presales, and \$10.00/person at the door. We can pay Debbie Steele on Tuesdays when we play.

- Each person/couple to bring: a bottle of wine, a wine glass, and appetizer or dessert. A-M brings appetizer; N-Z brings dessert.
- We are still looking for volunteers who can loan us five or six baskets for our centerpieces (baskets filled with red and green grapes). Baskets should be 8” to 10” in diameter.
- Each attendee will receive a wine charm for their wine glass.
- There will be two cornhole games outside on the grassy area, Mexican Train, playing cards, and Sequence available for fun.
- Sean has agreed to be our photographer again and will be our guest along with his wife.

Reminders about this event:

- Open to members and their guests.
- The money we collect will be used to help offset Club expenses.

● **Announcements**

- Reminder that 50% of the 50/50 Raffle funds in September are to be donated to Suicide Prevention Network, and 50% of the funds in October are to be donated to a breast cancer organization (still TBD). This was voted on by the board on 1/19/23.

ACTION ITEM: We need to change the House Rules to reflect that proceeds from the 50/50 raffle may be donated to charities OR used as income to offset our expenses.

- The next Board Meeting is Thursday, September 14th, at 9:00 a.m. at the Clubhouse. Reminder: The date was changed due to the Wine & Appetizer Social.

Adjournment

- Vickie Rutledge moved to adjourn the meeting.
- Motion seconded by Vicki Oland.
- All were in favor. The meeting was adjourned at 10:30 a.m.