

CVWGC Board and Committee Job Descriptions

Job Title: Bylaws Chair

Last Modified: 12/12/20

General Responsibilities	Specific Duties/Comments	Dates (If Applicable)
Bylaws	<ul style="list-style-type: none"> • Shall maintain the current version of the club Bylaws • Shall oversee and manage any proposed changes to the club Bylaws • Shall present any proposed changes to the club Bylaws to the Board of Directors for appropriate action • Shall present to the General Membership any Board recommended changes to the Bylaws for final approval 	
House Rules	<ul style="list-style-type: none"> • Shall maintain the current version of the club House Rules • Shall oversee and manage any proposed changes to the club House Rules • Shall present any proposed changes to the club House Rules to the Board of Directors for appropriate action • Shall present as necessary to the General Membership any Board recommended changes to the House Rules 	

Notes:

- Member Advisory Board