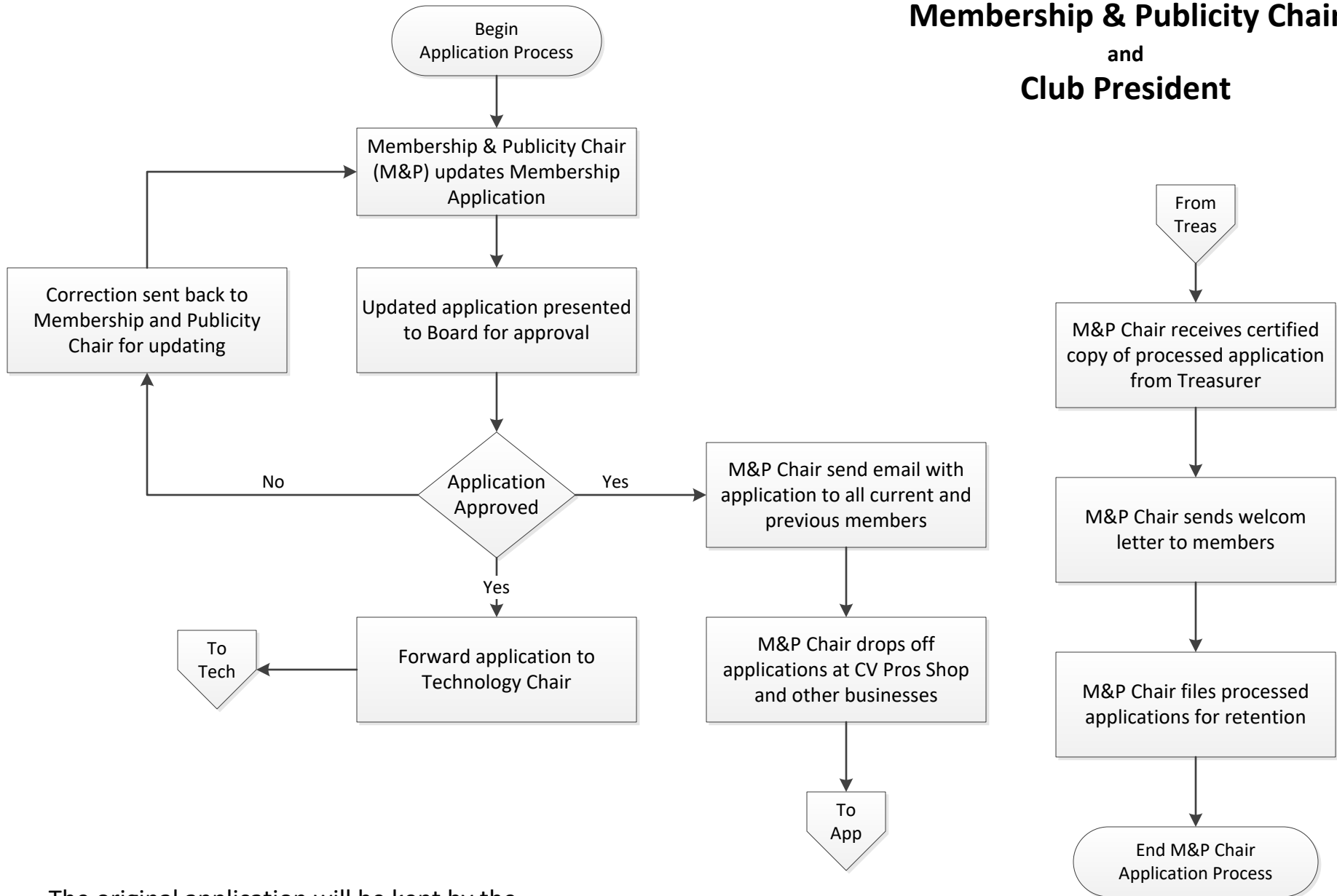


Application Responsibilities

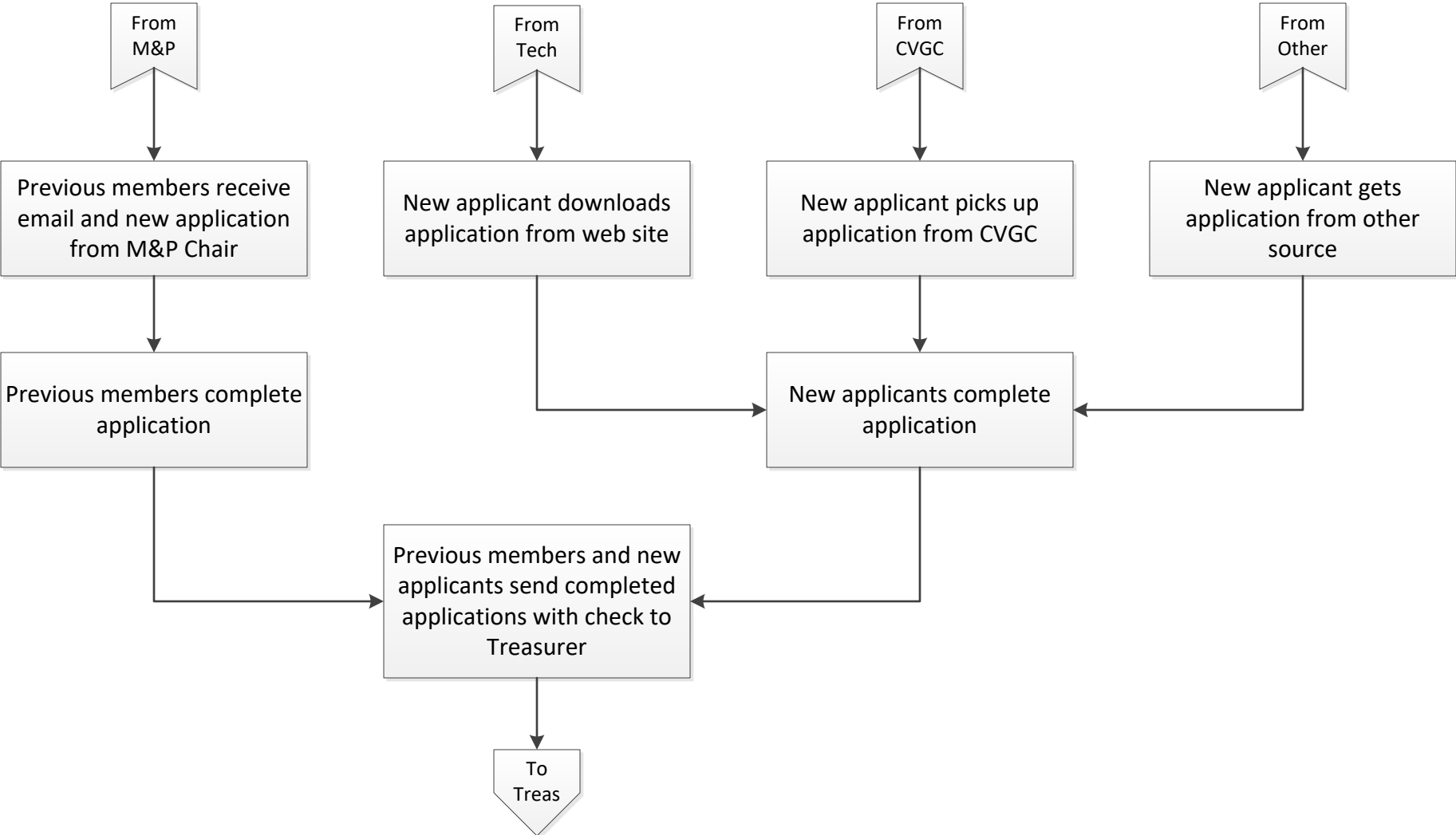
Membership & Publicity Chair and Club President



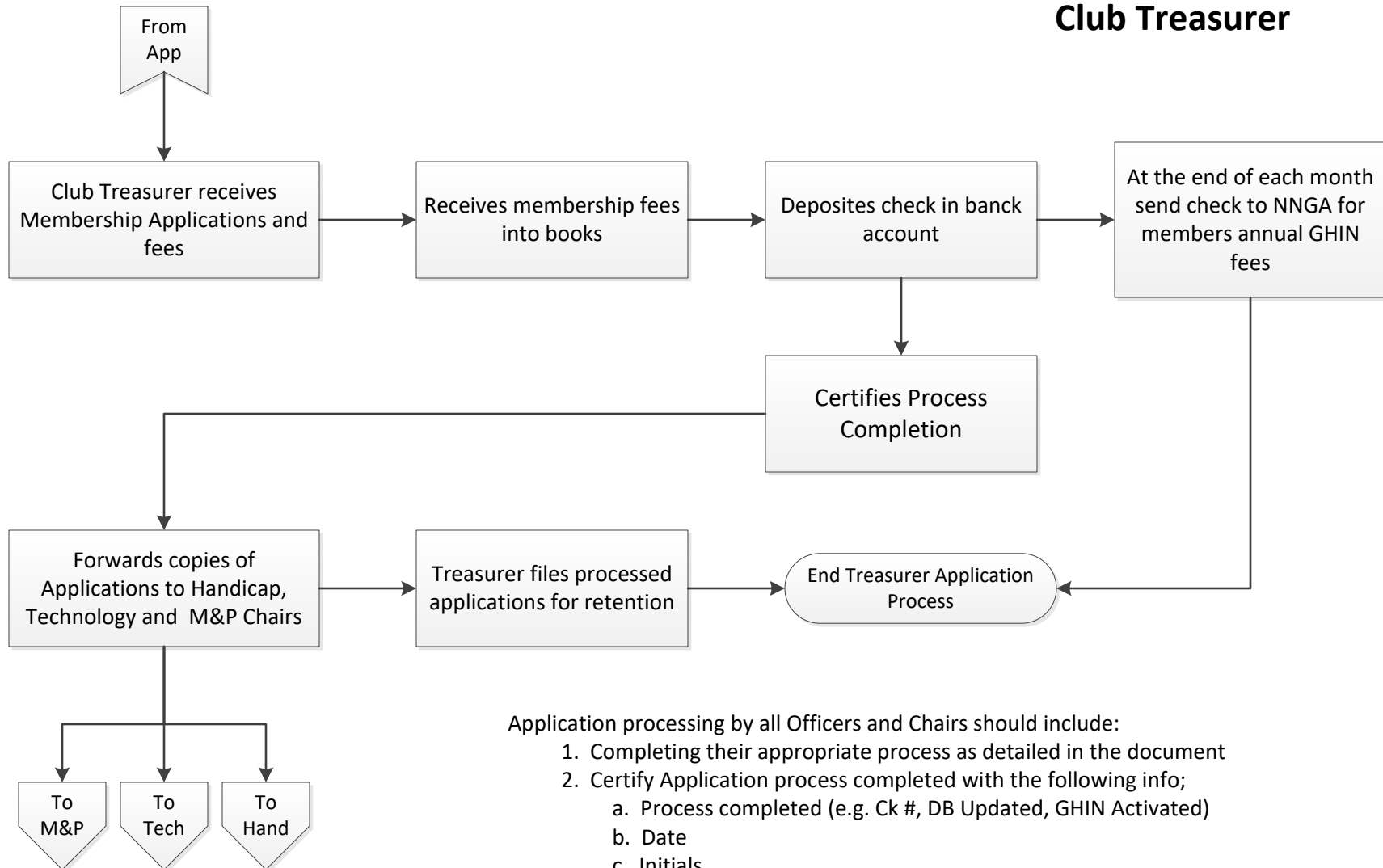
The original application will be kept by the Membership and Publicity Chair

Application Responsibilities

Previous Members & New Applicants



Application Responsibilities Club Treasurer

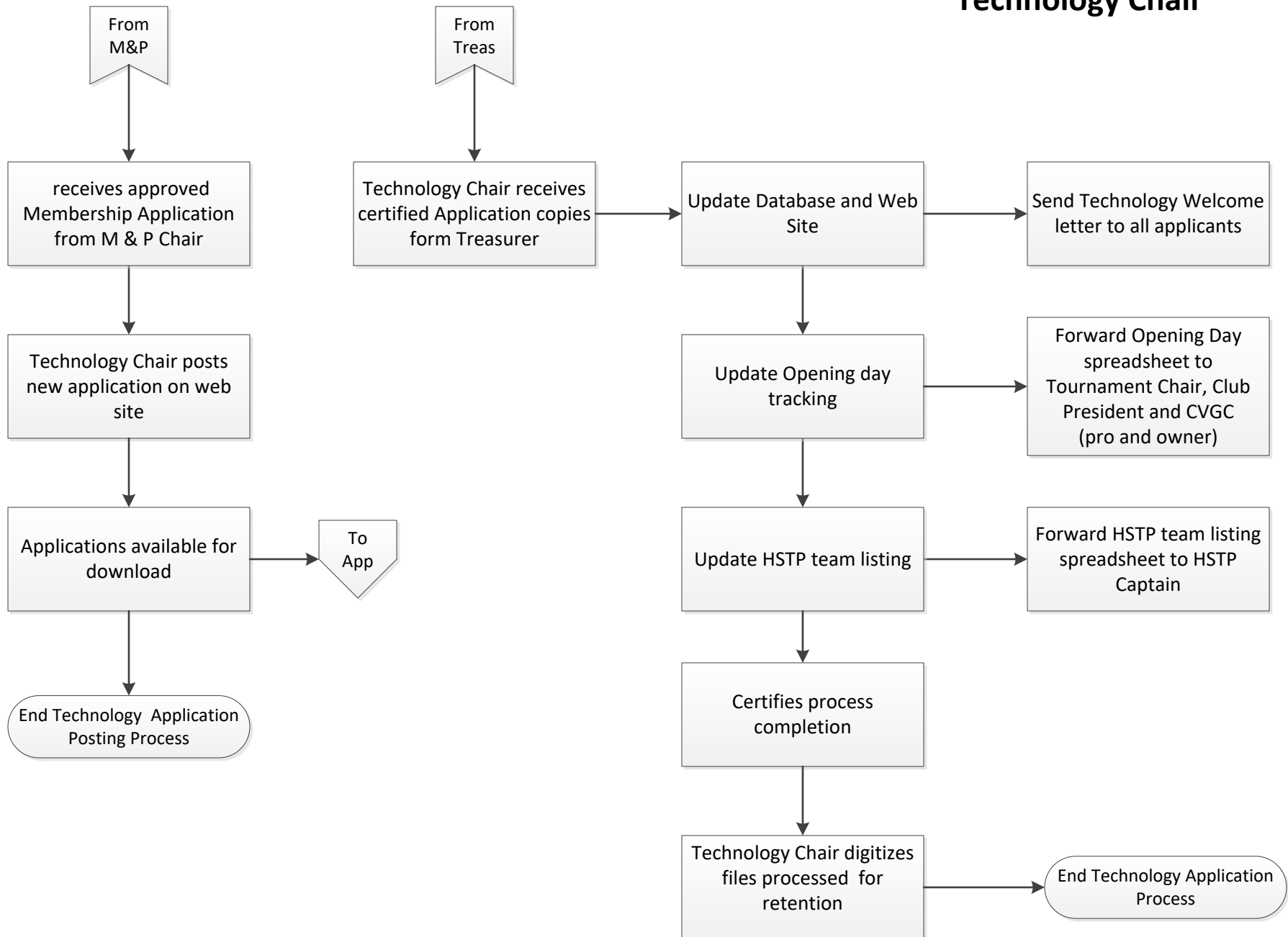


Application processing by all Officers and Chairs should include:

1. Completing their appropriate process as detailed in the document
2. Certify Application process completed with the following info;
 - a. Process completed (e.g. Ck #, DB Updated, GHIN Activated)
 - b. Date
 - c. Initials
3. Retention of the original application should be held by the M&P Chair
4. Retention by other Officers and Chairs would only be applicable if they have the ability to generate digital copies
5. If forwarding of the application is done manually the order is up to the Treasurer

Application Responsibilities

Technology Chair



Application Responsibilities

Handicap Chair

